

APPENDIX A – SAMPLE SCHEDULES

Examples are for 1-4 Candidates. All tests will go fast if Candidates are prepared. Keep in mind the re-test policy when considering how much teaching is necessary to pass a Candidate. When combining riding tests in one day, the briefing and turnout sections do not have to be repeated.

D-1

- 9:00 Brief Candidates and parents. Discuss with Candidate what you want them to do. Receive stall card.
- 9:15 Horse Management sections other than Stable Management section
- 9:45 Stable Management section; watch Candidate groom and tack up with assistance, asking HM questions with pony still standing tied up and stall card for your reference.
- 10:00 Walk to ring. Have Candidate mount and demo stirrup adjustment.
- 10:10 Candidate demo adjusting reins and begin walk and trot with exercises.
- 10:30 Have Candidate go through jumping course (poles between standards). Untack with conversation about testing.
- 11:00 Write papers and debrief Candidates (sign certificates).

D-2 Flat

- 9:00 Brief Candidates and parents
- 9:15 Turnout, Bandaging, Stable Management and Leading/Longing sections
- 9:45 Mount and ride on flat
- 10:30 Ride in open
- 10:45 Write papers and debrief for flat only Candidates (sign certificates).

If you have Candidates going on to the jumping test, finish paperwork for the Candidates’ testing on the flat only before continuing.

D-2 Jumping

- Warm up only if not proceeding straight from flat test.
- 11:00 Ground poles
- 11:15 Course work
- 11:40 Ride in open
- 12:00 Write papers and debrief Candidates (sign certificates).

D-3 Flat

- 9:00 Turnout, Bandaging, Stable Management and Leading/Longing sections
- 10:00 Riding on the Flat section
- 10:10 Warm Up section
- 10:20 Movements section
- 10:45 Ride in open (only necessary for flat only Candidates that day)
- 11:00 Write papers and debrief for flat only Candidates (sign certificates).

D-3 Jumping

- 11:30 Warm up section only necessary for Jumping only Candidates joining the test.
- 11:45 Grid work
- 12:15 Stadium course with discussion
- 12:45 Ride in open
- 1:00 Write papers and debrief Candidates (Sign certificates).

C-1 Flat

- 9:00 Turnout, Bandaging, Stable Management and Leading/Longing sections
- 10:00 Flat warm up
- 10:10 Movements
- 11:00 Ride in open unless going on to jumping test
- 11:20 Write papers and debrief for flat only Candidates (sign certificates).

Lunch may be nice depending on start time.

C-1 Jumping

- 12:00 Warm up unless moving right through from flat test.
- 12:15 Grid work
- 1:15 Stadium course with discussion
- 1:45 Ride in the open
- 2:15 Write papers and debrief Candidates (sign certificates).

C-2 Flat

- 9:00 Turnout, Bandaging, and Stable Management sections
- 10:20 Leading/Longing sections, up to two Candidates at a time
- 10:50 Warm up
- 11:00 Movements
- 12:00 Ride in open unless going straight on to jumping test
- 12:15 Write papers and debrief for flat only Candidates (sign certificates).

Lunch will be necessary

C-2 Jumping

- 1:30 Warm up briefly if testing flat and jumping on same day. If testing all riding sections on one day, warm up plan should be for 20 minutes.
- 1:45 Grid work
- 2:30 Stadium course with discussion
- 3:00 Ride in the open
- 3:30 Write papers and debrief Candidates (sign certificates).