

Appendix K: Uniform Chaperone Rules/Duties

To be completed by the Chaperone and turned in with rally entry.

Chaperone duties shall include:

1. The primary function of the “Official Team Chaperone is to ensure that there is a contact person for each team or individual present and on grounds for the duration of the competition. Team chaperones must be available to rally officials and team members at all times.
2. Have copy of and be familiar with the rules for the competition (Discipline Rulebook) and the current edition of the Horse Management Handbook and Rules for rallies. Rulebooks can be downloaded from the USPC website at www.ponyclub.org
3. Uphold USPC Policy 0500 Drug/Alcohol/Tobacco. Chaperones must refrain from using alcohol or other substances when they are serving in their “official capacity” as team Chaperone. Refer to USPC website www.ponyclub.org for full policy statement.
4. Be present and available to rally officials and all team members for the duration of the competition.
5. Delegate duties of the team Chaperone to another responsible adult if for any reason you should have to leave the competition grounds during the hours of competition making it clear that they are to respond to rally officials and any team members in your absences.
6. Be sure to have a means of contacting parents or designated responsible person for all team members in the event that you should need to contact them during the hours that you are responsible for those team members (hours of competition).
7. Have a means of contacting all team members and the parent or responsible person for those hours after competition and when not on competition grounds (evening/nights).
8. Administration of medications is the sole responsibility of the parent/guardian.
9. Be familiar with the effects of heat and humidity and the potential risk for heat related illness. Take an active role in helping to keep all team members well hydrated; the importance of hydration cannot be overstated! Take every opportunity to encourage water breaks. Refer to the Uniform Officiation Rules found in the Horse Management Handbook and on the USPC website www.ponyclub.org
10. In cases of Scramble Teams, the Competition Organizer will determine the “Official Team Chaperone.”
11. Be aware that USPC members are required to wear a current, up-to-date USPC Medical Card/Bracelet on their arm at all USPC activities.

I have read and understand the duties of a Chaperone as listed above.

Name of Chaperone

Signature

Date

(_____) _____
Cell Phone Number

Chaperone for the above Club/Center/Regional team or individual